










PRBB Intervals Program: Leading for Success in Science - Course Schedule

Day I	09.00 – 18.00	Day II	9.00 – 18:00	Day III	09.00 – 18:00
9:00	<i>Get together, Coffee</i>	9:00	<i>Get together, Coffee</i>	9:00	<i>Get together, Coffee</i>
9:30	SESSION 1: Setting the Frame	9:30	Flashlight	09:30	Personality and Leadership Part II
	Welcome and presentation	10:00	SESSION 5: Key Communication Skills		Exercise
	Sociometry: visualizing different subgroups		Active Listening	10:45	 <i>Coffee break</i>
	Expectations / Contracting		Emotional Intelligence		SESSION 9: Conflict Management
	SESSION 2: Role Awareness and Working Styles	10:45	 <i>Coffee break</i>		Appreciative confrontation
	Appropriate professional roles		Exercises		Giving constructive feedback
	Reflection on own working style		Debriefing		Exercise
10:45	 <i>Coffee break</i>		SESSION 6: Time management	13:00	 <i>Lunch (60 Min)</i>
	SESSION 3: Basics of Communication		Planning: setting priorities	14:15	SESSION 10: Recruitment
	Transactional Analysis Part I		Proactive management		How to prepare a structure interview
13:00	 <i>Lunch (75 Min)</i>	13:00	 <i>Lunch (75 Min)</i>		Mock interviews
14.15	Transactional Analysis Part II	14:15	SESSION 7: Motivation	15:45	 <i>Coffee break</i>
	Exercise		Intrinsic Motivation		SESSION 11: Delegation
15:45	 <i>Coffee break</i>		Exercise		Delegating tasks: leader's favourite
	Debriefing	15:45	 <i>Coffee break</i>		Exercise
	SESSION 4: Organizing Your Work		SESSION 8: Personality and Leadership		SESSION 12: Team Development
	How to set goals		Dealing with own and other's personalities		What brings groups to high performance?
	Exercise Goal Setting		Personality and Leadership Part I		Wrap-up: processing and feedback
18:00	End of Day I	18:00	End of day II	18:00	Workshop closes